



# Whiteparish Parish Council

**MINUTES** of the meeting of Whiteparish Parish Council held on Tuesday 25<sup>th</sup> September 2018 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllr King (Chairman) and Cllrs Palmer, Bell, Herrett, Eynon and Sutherland.

**In attendance:** Mrs. Maria Pennington, Parish Clerk. Unitary Cllr Richard Britton.

## **Public questions**

There were no members of the public present.

## **Apologies**

**236/18** Prior to the meeting apologies were received from Cllrs Hayday and Randall due to holiday and Cllr Francis due to business. Whiteparish Parish Council RESOLVED to note the absences for the reasons given.

## **Declaration of Interests**

**237/18** There were no declarations of interest.

## **Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100**

**238/18** Whiteparish Parish Council RESOLVED this item is not required.

## **To receive written applications for the office of parish councillor and co-opt two candidates to fill the existing vacancies**

**239/18** The Clerk reported that no written applications have been received.

## **Acceptance of minutes of meeting held 21<sup>st</sup> August 2018**

**240/18** Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 21<sup>st</sup> August 2018 and they were signed by the Chairman.

## **Skatepark update**

**241/18, 226/18** The Clerk reported that Waste Management Research Ltd, in conjunction with Community First, are still unable to confirm a possible shortfall of £2,500.00 in CSG grant award. Clerk continues to pursue Michael Jones of WMRL for an update.

**242/18** The Chairman advised that the skatepark works are proceeding including work on transitions and some steel work is taking place.

## **To approve Village Noticeboard policy**

**243/18** The Clerk had circulated a draft village noticeboard policy prior to the meeting and, with a few amendments, Whiteparish Parish Council RESOLVED to approve the policy.

## **Finance update**

**244/18** The Chairman advised there will be a Finance Committee meeting shortly and if Councillors have any ideas on expenditure for next year to please let the Clerk know.

**Insurance Policy Annual Renewal – to approve a 4% increase in the cost of the annual premium**

**245/18** The Clerk had circulated the new documents prior to the meeting and reminded the Councillors that last year a 3-year term had been approved with Came and Company. Whiteparish Parish Council RESOLVED to approve the annual premium of £565.95.

**To approve cost of shared Speed Indication Device (SID) to Landford Parish Council**

**246/18** The Clerk reported that the shared cost of the SID is £717.00. Whiteparish Parish Council RESOLVED to approve the cost of shared SID.

**To approve accounts for payment and to record the bank balances**

**247/18** Whiteparish Parish Council RESOLVED to authorise payments totalling £2,271.05.

- Community Account Balance 25.09.18 - £47,907.25
- Business Reserve 25.09.18 - £51,905.50
- Conservation 25.09.18 - £185.50

**To approve an internal auditor for 2018/2019 accounts**

**248/18** The Clerk advised that Lightatouch have quoted £210.00 for 2018/2019 accounts. A discussion took place regarding the annual effectiveness of the audit. It was discussed having a trustworthy individual attend to the accounts as this is done at the Clerks home and that Lightatouch does the accounts for neighbouring parishes. The Parish Council Financial Regulations were checked and Whiteparish Parish Council RESOLVED to approve Lightatouch for the internal audit 2018/2019.

**To consider grounds maintenance renewal**

**249/18** The Clerk reported that last year's chosen contract had an option to extend by a maximum of 2 further years. Handy All-Rounder have quoted £2,100.00 fixed for the next 2 years. Whiteparish Parish Council RESOLVED to approve the 2-year fixed grounds maintenance based on monthly payments.

**To consider a .gov.uk domain for the Parish Council**

**250/18** Whiteparish Parish Council RESOLVED to approve a .gov.uk domain.

**To consider a Parish Council website**

**251/18** Whiteparish Parish Council RESOLVED to approve a Parish Council website and to use e-mango for the website and Datacenta for the domain and hosting, both part of Kimcell Ltd.

**To approve the following resolution:**

**No public comments to be made about the business and views of the Parish Council apart from the Clerk or Chairman**

**252/18** It was agreed to reword the resolution and present at the next Parish Council meeting.

**To consider a response to the Electoral Review of Wiltshire Council – Update Consultation on New Division Boundaries**

**253/18** Whiteparish Parish Council RESOLVED to respond as follows:

Whiteparish Parish Council response to the Electoral Review of Wiltshire Council on new division boundaries is that we are currently happy being with Alderbury and East and West Grimstead and we would be happy to welcome in Clarendon Park, Pitton and Farley and West Dean. We have links with all of these through the Clarendon church team ministry.

**Rights of Way/Commons update**

**254/18** The Chairman advised that he has received reports that part of Path 1 is obstructed by overgrown vegetation. Clerk to investigate.

**255/18** The Chairman reported that the inquiry regarding Path 41 modification order 2017 begins at 10am on 2<sup>nd</sup> October in the Memorial Centre and is scheduled to last 2 days.

**Highways update**

**256/18** The Clerk reported that the Parish Steward has been and is due again mid-October and for Councillors to let the Clerk know if there are areas of concern.

**257/18 Reports from representatives:**

**School**

Cllr Bell reported on the school.

**Memorial Trust**

Cllr Herrett updated on the Memorial Trust.

**New Forest National Park**

Cllr Palmer had circulated her report prior to the meeting.

**Whiteparish Education Foundation**

No meeting.

**Youth**

Cllr Sutherland updated on the Youth Group and the AGM is 4<sup>th</sup> October.

**Area Board**

Unitary Cllr Britton reported on the last Area Board. The next Area Board is at Trafalgar School on Thursday 29<sup>th</sup> November 2018.

**Correspondence/communications update**

**258/18** The Clerk updated on correspondence received.

The next meeting is to be held Tuesday 30<sup>th</sup> October 2018 at 7.30pm at the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 9.18pm.