



Whiteparish Parish Council

MINUTES of the meeting of Whiteparish Parish Council held on Thursday 14th December 2017 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Cllr King (Chairman) and Cllrs Hayday, Randall, Palmer, Jones, Herrett, Eynon, Bell Sutherland and Francis (late).

In attendance: Mrs Maria Pennington, Parish Clerk and Unitary Cllr Richard Britton (late).

There were no members of the public present.

The Parish Council meeting began at 7.30pm.

Apologies

224/17 Prior to the meeting apologies were received from Cllr Burr due to holiday. Whiteparish Parish Council RESOLVED to note the absence for the reason given. Unitary Cllr Britton had also sent apologies for a late arrival.

Declaration of Interests

225/17 Cllr King declared a personal and pecuniary interest as he pays Council Tax.

226/17 Cllr Palmer declared a personal and pecuniary interest as she pays Council Tax.

227/17 Cllr Hayday declared a personal and pecuniary interest as he pays Council Tax.

228/17 Cllr Bell declared a personal and pecuniary interest as she pays Council Tax.

229/17 Cllr Randall declared a personal and pecuniary interest as he pays Council Tax.

230/17 Cllr Jones declared a personal and pecuniary interest as he pays Council Tax.

231/17 Cllr Herrett declared a personal and pecuniary interest as he pays Council Tax.

232/17 Cllr Eynon declared a personal and pecuniary interest as he pays Council Tax.

233/17 Cllr Sutherland declared a personal and pecuniary interest as he pays Council Tax.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

234/17 Whiteparish Parish Council RESOLVED to discuss item 26 following the exclusion of the press and public.

Acceptance of minutes of meeting held 16th November 2017

235/17 Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 16th November 2017 and they were signed by the Chairman.

Acceptance of minutes of Finance Committee meeting held 21st November 2017

236/17 Whiteparish Parish Council RESOLVED to approve the Minutes of the Finance Committee meeting held on 21st November 2017 and they were signed by the Chairman.

7.36pm Cllr Francis arrive.

To approve application from PCC for financial assistance with grass cutting of the churchyard

237/17 Whiteparish Parish Council RESOLVED to contribute £1,200.00 towards payment of the annual cost of the grass cutting in the Churchyard. Councillors were surprised at the increase in the size of the bill.

To nominate three people to become Trustees of Whiteparish Memorial Trust

238/17 Whiteparish Parish Council RESOLVED to nominate Mike Hayday, Richard Burr and John Herrett.

Skatepark update

239/17 The Clerk reported that at the Southern Wiltshire Area Board meeting on 7th December the Parish Councils £5,000.00 grant application towards the new skatepark was supported and awarded subject to other funding being secured.

Application to CSG for funding towards skatepark

240/17 Cllr Palmer reported on the additional administration fee not originally communicated by Community First. Whiteparish Parish Council RESOLVED to cover the Community First administration fee if successful with the application (10% of the CTP).

Planning update

241/17 No update.

To consider a response to planning application received:

242/17 17/11440/FUL Treetops, Common Road, Whiteparish, SP5 2SU

Single storey extension and alterations. Whiteparish Parish Council RESOLVED to make no comment to this application.

243/17 17/243/FUL Dean House Romsey Road Whiteparish SP5 2SD

Two storey side and rear extension. Whiteparish Parish Council RESOLVED, with 1 abstention from Cllr Randall, to make no comment to this application.

Finance update

244/17 The Clerk reported that Barclays Bank has paid interest on two of the Parish Council bank accounts when they had advised no interest will be paid w.e.f December 2016. The Clerk is investigating the matter.

8pm Unitary Cllr Britton arrive.

To consider and approve Reserves Policy

245/17 The draft policy had been circulated prior to the meeting. Whiteparish Parish Council RESOLVED to approve the Reserves Policy.

To review and approve Financial Regulations

246/17 Whiteparish Parish Council RESOLVED to approve the Financial Regulations.

To review and approve Risk Assessment

247/17 Whiteparish Parish Council RESOLVED to approve the updated Risk Assessment.

To set budget for 2018/19

248/17 Following a report from Cllr Palmer and a discussion, Whiteparish Parish Council RESOLVED to accept the proposed budget for 2018/19.

To set Parish Precept for 2018/19

249/17 Whiteparish Parish Council RESOLVED that the precept is set with the intention that there is no change for the Band D rate (£40.76).

To agree appointment and cost of internal auditor for 2018/2019

250/17 The Clerk reported that internal auditor Paul Reynolds is retiring, his colleague Tim Light has been recommended by other local Clerks and his quote is £180.00. Whiteparish Parish Council RESOLVED to accept the proposed quote.

To approve accounts for payment and to record the bank balances

251/17 Whiteparish Parish Council RESOLVED to authorise payments totalling £1,980.40.

- Community Account Balance 14.12.17 - £31,905.36
- Business Reserve 14.12.17 - £51,827.93
- Conservation 14.12.17 - £185.23

To consider the reporting of enforcement matters to the relevant authorities

252/17 Whiteparish Parish Council RESOLVED that the Clerk circulates enforcement information to Councillors as and when known, and all enforcement gets reported straight to the relevant authority to be dealt with.

To discuss parking enforcement throughout the village

253/17 The Chairman reported that a member of the public has asked if the Parish Council would consider publishing a sample notice to put on vehicles that are parked inconsiderately. After a discussion it was agreed to approach the Fire Service and ask them to inspect areas of concern as per their report at the Wiltshire Council Area Board on 7th December.

Rights of Way update

254/17, 129/17 The Clerk updated on the Wiltshire Council Town and Country Planning Act 1990 s.257 and s.261 Proposed Temporary Diversion of Footpath no 2 Whiteparish, Brickworth Quarry. The Order temporarily diverts the footpath around the boundary of the quarry.

Highways update

255/17, 218/17, 151/17, 131/17, 113/17 The Clerk reported that Wessex Water have advised they have fixed the problem that was causing the boggy verge near Meadow Court.

256/17 The Clerk reported that the Parish Steward was unable to work in Whiteparish as scheduled as he had been working nights gritting the local highways. However he had advised he would work in Whiteparish as soon as possible. It was agreed to thank the Parish Steward for his efforts.

257/17 Reports from Representatives

School

No report.

Memorial Trust

Cllr Hayday reported on the Memorial Trusts activities.

New Forest National Park

No report.

Whiteparish Education Foundation

The Chairman reported there has been no meeting.

Youth

Cllr Sutherland updated on the Whiteparish Youth Group.

Area Board

The next Area Board is at Alderbury on Thursday 1st February 2018.

Correspondence/communications

258/17 The Clerk updated on correspondence received.

8.45pm The Clerk and Unitary Councillor Britton left the meeting.

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted:

Staff-in-confidence

259/17 Resolved: That in view of the Staff-in-Confidence nature of the business about to be transacted the public and press be temporarily excluded from this meeting under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 Section 100.

8.50pm The Clerk returned to the meeting.

Next Meeting

The next meeting is to be held Tuesday 16th January 2018 at 7.30pm at the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 8.50pm as there was no further business