

THE WHITEPARISH MEMORIAL CHARITABLE TRUST
Registered Charity Number 282528

MINUTES OF TRUSTEE MANAGEMENT MEETING HELD ON

23rd November 2017

- 1) Welcome and apologies for absence.

Apologies received from Maggie Davis. No members of the public present.

- 2) Declarations of interest: No declarations of interest received.

- 3) Public question time and correspondence received.

Correspondence received from Wiltshire County Council regarding planning application for a garden shed at Church Barn. Trustees agreed that no comment was required.

- 4) The Minutes of the meeting of 26th October 2017 were proposed for acceptance by Darryl Parsons, seconded by Richard Burr and duly accepted and signed by the chairman.

- 5) Matters arising not on the agenda.

John Herrett reported that he had further researched the Urchfont village event and that it had raised large sums of money. He will further refine an announcement which Trustees agreed should be placed in the January edition of Steeple & Street

Action: John Herrett to place advert in Steeple and Street.

- 6) 100 club party update: Ticket sales have commenced and several members have promised to provide refreshments via email. Maggie and Dean Davis have agreed to run the bar. John Herrett will collate all of the email offers and liaise with Mike and Julia Hayday who will arrange to purchase food for the event on Friday 8th and Saturday 9th working with Maggie Davis to take advantage of her Costco card as appropriate. Mike Hayday reported that the quiz was complete. Maggie Davis has advised that Maddie Cooper is ready to entertain as last year. The Draw kit was passed to Mike Hayday who will manage the draw and prize payments in Richard Burr's absence.

Action: John Herrett, Mike & Julia Hayday and Maggie Davis to manage refreshments for party. Mike Hayday to ensure prize draw completed and prizes paid, Richard Burr to provide bank details.

- 7) Working Party Reports.

- a) Centre Management and maintenance: Request from Parish Council and WI regarding storing of litter picking kit. Trustees agreed to allow storage of the litter picking kit to be used by the WI volunteers as requested by the Parish Council. Proposed by Berny Higgins, seconded by John Herrett all in favour.

- b) Grounds:

- i) MUGA: £127.50 fees collected from the shop.
- ii) Painting of multi-play unit update: In hand with Handy All Rounder
- iii) Cricket update: Awaiting response from cricket club.
- iv) Pond coppicing update. In hand, delayed due to personal issues on the part of the ecologist.

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c) Car Park update: All works completed. We await invoice from Surgery.

- 8) Cover for Sid and Hazel 27th December to 8th January: Berny Higgins to confirm dates of Christmas and New Year fixtures with ARFC. Trustees agreed cover as follows.

Wednesday 3rd January: Berny Higgins to cover Bowls open at 14:15 and close at 21:45.

Thursday 4th January: Trustees on site for meeting and will open for WI at 19:00. Set up required earlier in the day.

Friday 5th January: Youth Group, no open close from Trustees required.

Saturday 6th January: John Herrett to cover football 13:00 open 17:00 close (subject to confirmation by Martyn Dear).

Sunday 7th January: Berny Higgins to cover football 10:00 open 13:00 close (subject to confirmation by Martyn Dear). Mike Hayday to cover bowls 14:15 – 17:45.

Monday 8th January: John Herrett to cover art group 10:00 – 12:00. Maggie Davis and Richard Burr to cover Band practice and Badminton 19:15-22:15.

- 9) AOB: Darryl Parsons to discuss use of new pitch care equipment with Handy All Rounder.

Richard Burr raised the issue of timing for the erection of the Christmas tree. After a short discussion, Trustees agreed to erect the tree after the Winter Ball as part of the clear up.

Future meeting dates

Thursday 4th January 2018 at 7:30 pm in the Cowesfield (CLOSED PRE AGM MEETING)

AGM Saturday 20th January 2018 10:30 am Cowesfield Room

Thursday 8th March 2018 at 7:30 pm in the Cowesfield Room